

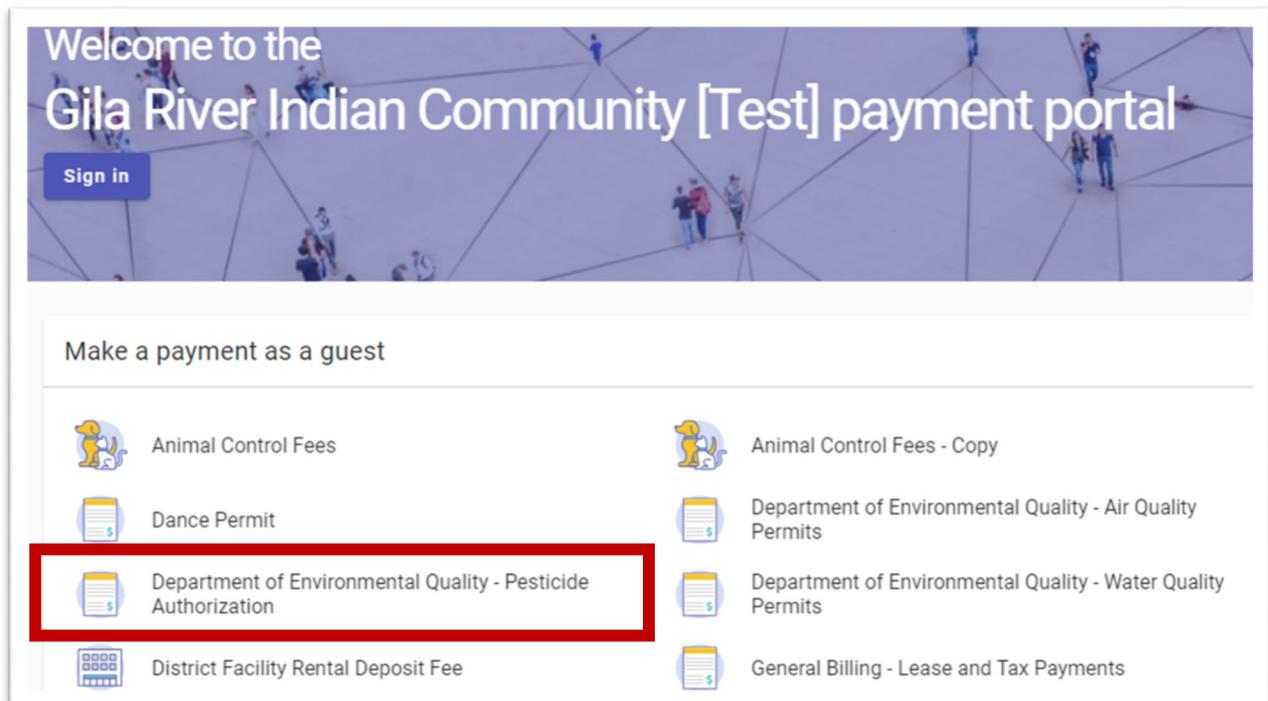
How to make an online payment for Department of Environmental Quality – Pesticide Authorizations.

Please ensure to read all directions before submitting payment, if you have any questions about payment, please call GRIC DEQ @ 520-562-2234.

1. Access the GRIC Payment Portal, then select “Payments”
 - a. You may sign in or Sign up or continue as Guest



2. Select the **“Department of Environmental Quality – Pesticide Authorization”** payment type



3. Update the required contact information

* Phone Number (520) 562-2222 <small>Used to contact you in case of an issue with this payment</small>
* Confirm Phone Number (520) 562-2222
* Business Name Doe Construction <small>Enter N/A if not applicable</small>
* Individual Name on Credit Card John Doe

4. Select the appropriate authorization type per application or invoice and input in the Amount Section.

In the example below, Pesticide Use Permit (New) fee is \$150, select the appropriate authorization type, scroll down to the amount box, and input \$150.00

Authorization Type*

- Pesticide Use Permit - Agricultural Use | NEW | \$150
- Pesticide Use Permit - Agricultural Use | RENEWAL | \$100
- Pesticide Use Permit - Non-Agricultural Use | NEW | \$150

Enter Penalty Fee or Additional Fee Amount N/A <small>See invoice for penalty amount</small>
Enter Description of Penalty Fee or Additional Fee 0.00

PLEASE CALCULATE AND ENTER TOTAL OF ALL FEES BELOW

* Amount 150.00

[Pay now](#) [Add to cart](#)

In the example below, invoice received for \$75.00 penalty fee, select the Penalty Fee or Additional Fee box, input total to Fee Amount box, input Penalty Description, and input \$75.00.

Penalty Fee or Additional Fee | VARIES
Please provide additional information below

Enter Penalty Fee or Additional Fee Amount
75.00
See invoice for penalty amount

Enter Description of Penalty Fee or Additional Fee
Penalty for XXXX

PLEASE CALCULATE AND ENTER TOTAL OF ALL FEES BELOW

* Amount
75.00

Pay now Add to cart

5. Once all the fees has been entered accordingly, select Add to Cart

PLEASE CALCULATE AND ENTER TOTAL OF ALL FEES BELOW

* Amount
75.00

Pay now Add to cart

6. Review the cart to ensure all fees have been selected, the select Check Out

Review your cart items		Cart summary	
	Department of Environmental Quality - Pesticide Authorization	\$75.00	Subtotal \$75.00
	Remove		Check out
		Find more items to pay	
		Return to Payments	

7. Input your payment information as instructed

Enter your payment information

When would you like to pay?

Now
 Later

How are you going to pay?

Card number

MM

Summary

Subtotal	\$75.00
Processing fee	\$0.00
Total	\$75.00

8. Input an email address that the receipt will be emailed to once payment is processed. The receipt can be sent to multiple emails separated by semicolon; then select Continue.

Where should we send your receipt?

Email for receipt*

You will not be charged until you review your payment on the next step

[Back](#) [Continue](#)

9. Review payment method, then select Submit payment

Complete your payment

Review your payment method

Mastercard ending in **4444**
Expiration date **12/24**

Summary of charges

Department of Environmental Quality - Pesticide Authorization	\$75.00
Subtotal	\$75.00
Processing fee	\$0.00
Total	\$75.00

By clicking **Submit payment**, you agree to the following [privacy policy](#) and [terms of use](#).

[Back](#) [Submit payment](#)

Allow up to 48 hours for your payment to be reflected on your account statement.